



Newsletter

November 2017

As we head into the last couple of months for 2017 we have a few dates and news to end the year.

Puppet Show

We are being visited by Erin Devlin on **Tuesday 5th December** who will perform her puppet show for the children. This will start at 11.30am and we welcome any enrolled children to attend even if this is not your usual day of attendance.

Christmas Concert

Our much awaited Christmas concert will be held on **Friday 8th of December** this year.

It is a week early to ensure that all staff can attend. This is as much their night as it is the children's. This year we have a disco planned in place of entertainment. So, brush off those costumes and come dressed to impress!

If families could supply a plate for a shared supper and we will have some sausages on the BBQ.

Santa will be the highlight of the night and if you could supply a small gift for Santa to give out to your child/children, siblings included if you wish.

Staff Changes

Jody has decided not to return from maternity leave in 2018 – we wish her the best.

We have a new staff member Wendy Beurskens who will be joining the team on the 13th November. Wendy is an experienced teacher coming to us from Seddon Street Preschool in Pukekohe.

School 2018

We have a number of children heading off to school in February 2018. This leads us to saying goodbye to some families who have been involved in the governance committee. From management, staff, whanau and children we want to say thank you and goodbye, you have left a legacy of change, helping govern the centre into a progressive, well-resourced early learning centre.

Sustainability

Looking forward, we are going to establish our practice around sustainability, learning and teaching alongside the children on how to reduce our carbon footprint. This is a process that may take years. If we all join together to share ideas, encourage initiatives, we will create practice that comes naturally.

Excursion

This year we are taking the children to the local rest home to perform our concert for the elderly residents. The children have made a Xmas decoration for all the residents to hang in their rooms – this is to teach the children about the spirit of giving. This is planned for the last week before Christmas. The date and time will be confirmed closer to the time as we need to co-ordinate travel and time with the rest home.

Holiday Dates

Closing Date for 2017 – Thursday 21st December at 1pm.

Opening Date for 2018 – Tuesday 16th January at 7.30am.

(Monday 15th Jan is a Teacher Only Day)

Housekeeping

Signing in and Signing out: THIS IS IMPORTANT, this is our record of attendance. Ministry requires that the **exact time** of arrival and departure is noted. If there is an emergency in the centre and we need to leave the building, we need to know who is here. WE DO NOT WANT TO LEAVE ANYONE BEHIND.

If your child is booked in on our half day or 6-hour school session and you need to drop off your child early or pick them up late, please check that it is okay with us first as we must ensure that we have enough staff for the number of children in attendance. Please do not assume that if you drop off your child late that you can pick them up late as we staff the centre according to your enrolment times.

All early drop offs and late pick-ups will be charged for as follows: Up to 30 minutes over \$5, Up to 1 hour over \$10. The charge is \$1 per minute after 5:30

Have you moved house or changed your telephone number?

Please remember to advise us if you change your address or if any of the telephone contact numbers you have given us change.

This includes your home and mobile numbers plus any contact numbers that you have given us for emergency contacts and other people who are allowed to pick up your child.

If a child is unwell or there is an emergency at the Centre, it is imperative that we can contact you. You can email your updated contact details to wccentre@xtra.co.nz or call into the office so we can update your records.